

**Parental Circular**  
**Schedule for Offline Classes - Classes I & II**  
**Session 2021-2022**

**Tuesday, 2 November 2021**

Dear Parent

Season's Greetings!

The School Management extends warmest wishes for the ensuing festivals and takes this opportunity to thank all parents for their faith, support and motivation in these unprecedented times, during the Online Classes. Now as per guidelines of DOE, NCT Delhi vide Circular No. DE 23 (08)/SCH. Br./2021/611 dated 30.10.21, we intend to resume Offline Classes in a phased scheduled manner, for which following salient points are brought to your notice -

1. The school will ensure stringent adherence to the security and health protocols.
2. All teachers and staff are vaccinated.
3. The guidelines/ SOP issued by the Government/ DOE regarding COVID appropriate behaviour are being adhered to.

Please note for the month of **November, 2021**: -

1. The school is planning to start offline classes w.e.f. Monday, 15 November 2021 for classes I & II

| <b>CLASS</b> | <b>REPORTING TIME</b> | <b>DISPERSAL TIME</b> |
|--------------|-----------------------|-----------------------|
| I & II       | 9:15 am               | 12:30 pm              |

2. Kindly find below the schedule for students to attend Offline classes in school:

| <b>DAY</b> | <b>CLASSES</b>     |
|------------|--------------------|
| Monday     | II – A, B, C, D, E |
| Tuesday    | I – A, B, C, D, E  |
| Wednesday  | -----              |
| Thursday   | II – A, B, C, D, E |
| Friday     | I – A, B, C, D, E  |

3. Classes will be conducted in both **OFFLINE** and **ONLINE** mode.
4. Revised timings and time-table for offline and online classes on a particular day will be shared soon.
5. For the days when students of a particular classes are not expected to report to school as per schedule, they will have **ONLINE** classes only.

6. Students opting for Offline Classes must-
  - a. Carry the 'duly signed Consent Form' (Annexure 1)
  - b. Be in proper winter school uniform.
  - c. Wear mask – 3 ply or surgical as per government norms and carry their own hand sanitizers.
  - d. Maintain social distancing at all times.
  - e. Carry lunch box, water bottle and all required books, stationery etc. as movement from allocated classroom / sharing will not be permitted.
  - f. Follow COVID Appropriate Behaviour (CAB) protocol set up by the Government.
  
7. Students with medical issues are advised to stay at home. If the parent suspects that their ward is symptomatic or an asymptomatic carrier of COVID-19, the parent is requested not to send him/her to school.
  
8. Before sending their wards to school, parents must ensure that their residential area does not fall under 'Containment Zone' declared by Govt. of NCT of Delhi.
  
9. You are requested to make your own arrangements for your ward to commute to and from school.

We look forward to your cooperation and timely response.

With a prayer that the light of diyas illuminate your world with health, peace and prosperity.

Regards

**HEAD OF SCHOOL**

Annexure 1

**CONSENT FORM**

Our ward \_\_\_\_\_ is a student of ShreeRam World School, Dwarka studying in Class / Section \_\_\_\_\_ Admission number \_\_\_\_\_.

We hereby give consent for our ward to attend Offline classes and assure the School Management that he/she will strictly follow the COVID Appropriate Behaviour (CAB) and guidelines in this regard.

Further, before sending our ward to school we will ensure that [s]he is not symptomatic and is not suffering from any disease etc.

We also declare that our residential area does not fall under 'Containment Zone' declared by Govt. of NCT.

We are following all COVID-19 related guidelines for our ward and we know that the school is also following all COVID related protocols. We will not hold the School / Management responsible in case of any problem on this account.

We have been advised to drop/pick our wards to/ from school.

Please tick the Mode of Transport

Parent       Any other (Please Specify) \_\_\_\_\_

|            | Father | Mother |
|------------|--------|--------|
| Signatures | _____  | _____  |
| Name       | _____  | _____  |
| Date       | _____  | _____  |

**Note:**

- 1. The Consent Form must be signed by both the parents.**
- 2. The student must carry a signed copy of the consent form to be submitted to the Class Incharge.**